

# Gateway Michael School



## School Parent and Family Engagement Policy

**2021-2022**

Gateway Michael School recognizes that parents/guardian(s), families, schools, and the community share the responsibility for the education of our children. Creating positive home, school, and community/partnerships are essential to carrying out this shared responsibility successfully. Collaboration between all school personnel and parents/guardians is essential to support student learning. School personnel encourages and involve parents/guardians by providing a variety of opportunities for involvement, while recognizing and respecting the diverse needs of families in their community.

### Strategies for Involvement

- ✦ Gateway Michael will host PTO, F.A.C.E. and special activities/programs such as Roving Chef and Cooking Time (parents and students are taught about healthy living) to encourage parents to participate and have input in the family engagement planning and school-wide planning. The school will also send out flyers, newsletters, do robo calls, and hold annual IEP meetings as well as monthly meetings for those parents not attending traditional meetings.
- ✦ Gateway Michael will hold an annual Title I meeting to be held by **September 23<sup>rd</sup>** to inform parents of Gateway Michael's participation in Title I programs. We will explain all of the Title I mandates including: Parent's Right to Know, Every Student Succeeds Act, Complaint Resolution Procedures, and the Title I Parental Involvement Plan. Our Assistant Principal, Petra Baker, and Family and Community Specialist, LaCrissa Mays-Rayford, will host this meeting. We will conduct a second Title I meeting in the second semester for families to receive the same information.
- ✦ Gateway Michael will hold PTO meetings **on the second (2<sup>nd</sup>) Wednesday of every month**. Involved parents along with any participating school staff will share ideas and collaborate for school improvement. Gateway Michael will provide parents an opportunity to participate in the evaluating, revising, and/or amending of the Parent Involvement Policy and the Three-Way Compact. **These meetings will be held in the month of March of each school year** and our Assistant Principal, Petra Baker and Family and Community Specialist, Yvette Mullins, will host these meetings. Prior to these meetings, parents and stakeholders will receive the current policy and all updated Title I mandates to review.

- ✦ Parents will have access to a Parent Resource Room **by appointment** to utilize computers to fill out applications, create resumes or receive additional assistance from Family Community Specialist.

### **Shared Responsibilities for High Student Achievement**

Gateway Michael administration will work toward retaining highly qualified principal and teachers for all classrooms; provide instruction, materials, and high quality professional development, which incorporate the latest research. Gateway Michael will maintain a safe and positive climate, and encourage frequent communication between home, school and students, by doing the following:

- ✦ Prepare a yearly assessment folder for each student with a list of homework, work examples, and test data.
- ✦ Explain IEP goals/benchmarks and grading system to parents.
- ✦ Maintain a safe and positive school climate.
- ✦ Communicate and collaborate with parents to ensure each child achieves his/her best.
- ✦ Participate in professional development to improve teaching skills and broaden knowledge so that teachers can be the best.
- ✦ Hold annual meetings to inform parents of their school's participation in Title 1, explain Title 1 requirements, and explain parent's right to be involved.

### **Hold annual Parent-Teacher Conferences to:**

- ✦ Discuss the child's progress/grade during the quarter.
- ✦ Discuss this compact as it relates to the child's achievement.
- ✦ Examine the child's achievement and any pending options at the end of the third quarter.

### **Provide parents with frequent reports on their child's progress as follow:**

- ✦ Give each child a homework and behavior notice to take home.
- ✦ Monthly suggestions from the classroom teacher.

### **Be accessible to parents through:**

- ✦ Phone calls, letters, email, parent portal or person-to-person meetings.
- ✦ Scheduling one-on-one meetings with parents before and after school.
- ✦ Scheduling school or home visits.

### **Provide parents opportunities to volunteer and participate in their child's class, and observe classroom activities as follows:**

- ✦ Listen to children read aloud or read to class.
- ✦ Help with classroom activities and projects, etc.
- ✦ Present a program on culture, a different country, etc.

- ✦ Assist with holiday programs or parties, educational trips, etc.
- ✦ Volunteer each quarter at your child's school.


Family and Community Specialist will disseminate the newsletters/calendars to staff to pass on to their respective students.


- ✓ **Gateway Michael teachers** will have high expectations for all students; they will assign homework daily and provide information for student achievement. (They will provide regular, enriching virtual learning environments).
- ✓ **Gateway Michael parents** will talk to their children about activities each day; help their children resolve conflicts in a positive non-violent way; foster high regards for academic achievement; seek information regarding their children's progress by conferring with the teacher; attend parent-teacher conferences and all other meetings concerning the progress of their children, and encourage their children to follow all school rules and regulations.
- ✓ **Gateway Michael students** will attend school every day unless they are ill; believe that they will learn; complete assignments on time; accept responsibility for their actions; listen well in class and follow directions; and, do whatever it takes to be a successful student.

#### **Expanding Opportunities for Parental Involvement**

Gateway Michael Parent Involvement Policy, established in collaboration with parents, includes programs and practices that will enhance parental involvement and reflects the specific needs of students and their families. The Parental Involvement Policy involves the parent in a variety of roles. The plan recognizes that communication between home and school should be regular, two-way, and meaningful. To encourage this communication, Gateway Michael has a Family and Community Specialist onsite so parents can receive all information needed. Ms. Yvette Mullins office is located on first floor near the main office. Her hours of availability are Monday- Friday 8:00 A.M. - 3:00 P.M. to answer any questions you may have regarding parental involvement in the building.

*It is the goal of Gateway Michael to assure an ongoing partnership between families, communities, and the school. We believe such a partnership is fundamental to the academic and social success of students. From this partnership a support will evolve that will have a positive effect on student achievement and will produce a sense of cooperative responsibility in ensuring excellence in the educational process.*

Parent Signature  Date 02/06/2021

Principal Signature  Date 02/06/2021